

**CONFIDENTIAL**

Approved For Release 2002/11/12 : CIA-RDP82-00357R000700020093-5

12 JAN 1955

MEMORANDUM FOR: Deputy Assistant Director for Personnel

25X1A6A

SUBJECT: Special Phasing of Fitness Reports for [redacted]  
Personnel for the Security Office

REFERENCE: Memorandum from Chief, Administration and Training,  
SO, to Deputy Assistant Director for Personnel dated  
15 December 1954; Subject - Fitness Reports

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1. In the above referenced memorandum, the Security Office  
requested permission to submit initial Fitness Reports on all its  
[redacted] personnel during March of 1955 after which time the other  
provisions of Regulation [redacted] would be complied with.

2. Review of the request by this Staff indicates that the  
administrative and security problems faced by the Security Office in  
respect to the subject personnel justify special phasing. Conse-  
quently, the attached memorandum to the Director of Security has been  
prepared for your approval and signature.

3. In addition to the memorandum to the Director of Security,  
there is attached a copy of a proposed memorandum to the Chief,  
Processing and Records Division, providing answers to questions which  
the latter raised when the Security Office first submitted their  
request to this office.

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Chief, Planning and Analysis Staff [redacted]

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Attachments

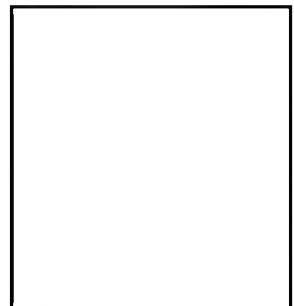
PAS/[redacted]:gg (10 Jan 55)

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Forms Management Program  
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